

DAY SHIFT WINDOW CLEANING

JOB DESCRIPTION

Qualifications for Employment at:

Program One Professional Building Services 960 Rand Road, Suite 113C
Des Plaines, IL 60016

Applicant Notice:

This information has been adapted from guidelines established at the U.S. Department of Labor* and can be used to assure the safety and productivity by helping more accurately match employee qualifications with job functions.

Specialty Maintenance:

Must be able to lift a five-gallon Bucket of water 200 times a day. Must also be able to carry and climb ladders. Must have dexterous use of both hands.

Work will include cleaning interior and exterior windows and janitorial cleaning. It may also include cleaning exterior parking lots, interior demo and construction clean up.

This is strenuous work requiring good, corrected vision, hearing, climbing, balancing, stooping, kneeling, reaching, lifting and the ability to work on a ladder.

Work will include working outside in the winter cold and summer heat. You may be required to work nights and/or weekends and holidays. Some jobs may require security clearance.

You are required to have a valid driver's license and carry liability insurance on your vehicle while employed with Program One. Further, you will be required to use your own vehicle for local transportation.

I understand the description of this job and the essential functions as given above. I also understand that all of the duties are not described above and that I will perform those above and other related duties as directed by my supervisor and / or management.

Work boots are required on your 1st day of work. Uniforms will be supplied by the company after 1 month of service. Until then you are responsible to arrive at work in clean blue jeans or other work pants. Also, no jewelry is allowed with the exception of a wedding band.

Signature: _____

Start Date and Time: _____

Witness: _____